|  |  |
| --- | --- |
|  Condominium Association123 Any Street Apt G999Jupiter, FL 33477(999) 999-9999 | Date: Ordered By: Contractor: Project name:  |

Original contract date: **Change order number**:

|  |
| --- |
| **You are directed to make the following changes in this contract:** |
| 1. |  |
| 2. |  |
| 3. |  |
| 4. |  |
| 5. |  |
| 6. |  |
| 7. |  |

|  |  |
| --- | --- |
| The original contract sum was: | $ |
| Net amount of previous change orders: |  |
| Total original contract amount plus or minus net change orders: |  |
| Total amount of this change order: |  |
| The new contract amount including this change order will be: |  |
|  |  |
| The contract time will be changed by the following number of days: | ( ) Days |
| The date of completion as of the date of this change order is: |  |

|  |  |
| --- | --- |
| **Contractor:** | **Association Agent:** |
| Company name | Name |
| Address | Address |
| City, State, Zip | City, State, Zip |
| Date | Date |
| Signature | Signature |